



Bridge Referral Application

Signing into the Bridge for the first time

1. Double click on the h icon located on your desktop.



2. Click on the **GLHC Bridge** ribbon/icon



3. Click **Sign in** - Your user name and an initial/temporary password will be provided by your Referral Administrator.



4. Enter your user name.
5. Enter your initial/temporary password.
6. Click **Sign In**.
7. A message will appear asking you to create and confirm a new password. As you type your password, the password requirements will be listed below and will disappear as your password meets the criteria.
8. After first log you are able to use the “Keep me signed in” feature that will save your credentials. Ask your Referral Administrator about using this feature.
9. Once logged in, the Welcome screen will appear.

To access user configurable options - changing your password, PIN, lock timer, or auto-login features – click on the Settings tile.

To minimize the Bridge - click on the arrow at the top left edge of the application.

