

MICHIGAN HEALTH INFORMATION NETWORK SHARED SERVICES

USE CASE EXHIBIT

Use Case Name: Active Care Relationship Service

This Use Case Exhibit (“UCE”) is effective and binding upon the Participating Organization (“PO”) and subject to the Terms. HIN and PO are referred to herein collectively as “Parties” and individually as a “Party.”

1. Purpose. The purpose of this UCE is to define PO and HIN roles and responsibilities as they relate to supplying and maintaining the data in the Active Care Relationship Service. HIN maintains data which attributes patients to Health Providers who are authorized to provide care and Health Plans who are authorized to reimburse for care within a PO Participant. The Message Content for this UCE enables HIN to provide a service identifying Health Providers and PO Participants who may use message content within other use cases or scenarios such as those related to transitions of care and care coordination, including but not limited to ADT Notification Service, Statewide Lab Orders-Results scenario, and Medication Reconciliation. This also involves sharing data with other infrastructure use cases including but not limited to the Health Provider Directory (HPD) and the Statewide Consumer Directory (SCD).

2. [RESERVED]

3. Definitions.

3.1. **Transactional Basis** means:

3.1.1. Where PO or PO Participant is sending ACR records either as transactions or as files, the ACR record for each patient shall be updated no less than monthly.

3.1.2. Where HIN is creating ACR records based on receipt of message content from other Use Cases, HIN shall create the new ACR records in near real-time of receipt of message content or notice from a sending, receiving, or finding party.

3.2. **Message Content** means transactions or files containing Active Care Relationship (ACR) records that fully conform to the UCIG for this UCE. Message Content for this UCE must be accompanied by files or transactions containing Provider Information as required by the HPD UCE.

4. Use Case Details.

4.1. **Primary Use**

4.1.1. Message Content and related Notices are used to populate and maintain up-to-date Active Care Relationships in HIN Infrastructure Service called ACRS for the purpose of identifying Active Care Team members that may receive message content from other Use Cases.

4.1.2. PO will send Message Content about patients and their attributed Active Care Team members in the format specified in this Use Case Implementation Guide referenced in the UCIG. The Message Content will be used in multiple Use Cases to send message content from other Use Cases as defined by each Use Case.

4.1.3. Message Content may be used such as for resolution of patient matching in support of other HIN Infrastructure Services including but not limited to a common key service working in conjunction with the Active Care Relationship Service and the MDHHS Master Person Index.

4.1.4. HIN may use message content received from other Use Cases to create new Message Content that is subject to this UCE.

4.1.5. HIN may use Message Content to create reports or extracts from Message Content for a TDSO to support that TDSO's business requirements related to its Active Care Relationships.

4.1.6. PO and authorized PO Participants may find (query) ACRS for Message Content and use Message Content but PO or PO Participants shall not redistribute or make public Message Content to any third party unless such third party has agreed that they will not store or persist the Message Content nor will they make the Message Content available to any party other than PO or PO Participants. Permissible use of Message Content includes showing Message Content to the patient or Active Care Team members contained in the Message Content on an individual basis. This may require use of the Common Key Service (CKS) Use Case.

4.1.7. Message Content may be used by PO, HIN, or TDSOs to track visit history.

4.1.8. Message Content may be used by HIN to add intelligence to finding (querying) Patient Data by informing a record locator service to enable efficient search.

4.2. Additional Permissible Use

4.2.1. Message Content may be used to notify eligible patients or guardians.

4.3. Limitations on use

4.3.1. Pilot Activities are not permissible under this UCE.

4.4. Related Use Case Requirements PO must enter into the following Use Cases: Health Provider Directory (HPD).

5. Service Interruptions. No service interruption variations.

6. Responsibilities of the Parties.

6.1. PO's Responsibilities

6.1.1. PO shall ensure that Message Content is properly encoded and can be properly parsed. In particular, accompanying information about the Health Provider must be valid.

6.1.2. PO shall send the Message Content using a secure transport method, format and content approved by HIN.

6.1.3 If the Message Content sent from PO to HIN is not received successfully in full, HIN shall send a Notice to PO and within a reasonable period after receiving the failure Notice the PO shall resend or make provisions to have the Message Content sent to HIN again until it is successfully received by HIN.

6.1.4 If PO does not meet all of its responsibilities in this section 6.1 the ability to receive message content for all use cases that utilize ACRS will be negatively impacted.

6.1.5 PO and PO Participants are responsible for affirming that a DECLARED ACR exists and that the criteria for asserting that an ACR exists are valid.

6.1.6 PO must inform HIN if it discovers any ACR is in error, such as by receiving message content for any individual under any Use Case for which PO does not have a valid ACR for that individual.

6.1.7 For a CONTESTED ACR, PO must review the CONTESTED ACR and respond to HIN within 14 days as to whether the ACR should become an EXPIRED ACR or a CONFIRMED ACR.

6.2 HIN's Responsibilities

6.2.1 HIN shall be responsible for successfully loading Message Content into the HIN Infrastructure Service on a predetermined schedule and notifying PO of any errors.

6.2.2 HIN shall keep record of changes made as a result of new Message Content provided by PO.

6.2.3 HIN shall provide a list of the ACRs for PO and/or PO Participants upon request and PO agreement in writing to pay a reasonable fee to cover HIN costs.

6.2.4 HIN shall flag and track any CONTESTED ACR in ACRS.

6.2.5 HIN shall send any CONTESTED ACR that involves a TDSO to the TDSO. When a CONTESTED ACR becomes a CONFIRMED ACR HIN shall communicate to the same TDSO(s) that any CONTESTED ACR has become a CONFIRMED ACR.

6.2.6 When an ACR Type changes, HIN shall archive effective dates/periods for previous ACR Types. This includes archiving all every new ACR when it is created no matter what the type, and archiving the date that every ACR EXPIRED type occurs.

7. Other Terms.

7.1.1 PO Contacts PO will provide to HIN the appropriate contact information for this Use Case.

Use Case Implementation Guide(s). The Use Case Implementation Guide(s) for this Use Case are provided at <https://mihin.org/implementation-guides/>.