

To Whom It May Concern,

Michigan Health Information Network Shared Services (MiHIN) is soliciting proposals for a new Enterprise Resource Planning (ERP) system to maintain, manage, and process our critical financial and business data and related policies and procedures. The software system we desire will need to handle a multitude of our core business organizational needs in support of +/- 165 employees and interns.

To that end, we have attached an Excel file that identifies and details the underlying requirements we believe are necessary, and we request completion of this assessment to the very best of your ability.

Some considerations:

- Proposal term: At least 24 months
- Please provide all related costs / fees (even if just an estimate)
 - Implementation
 - Training
 - Ongoing (per employee?)
- Please provide any business / customer references if desired
- A general timeline of this process:

| Key Milestone | Date |
|--|------------------------|
| Release of RFP | February 28 2025 |
| All responses due to MiHIN | March 21, 2025 |
| MiHIN initial evaluation of proposals / information / vendor demos | Mar 24 - April 25 2025 |
| Final MiHIN evaluation of proposals / information | Apr 28 - May 16 2025 |
| Anticipated acceptance of RFP | Late May 2023 |
| Implementation kick-off | July 2025 |

- The Company is not liable for any costs the vendor incurs in preparation and submission of its proposal
- The Company reserves the right, in its sole and complete discretion, to reject any proposal received

In addition to the Excel attachment, we have also attached a page of “General Information” that provides some background of MiHIN.

Please submit final proposals and the completed Excel file to me at fred.herbst@mihin.org, and please direct any questions to both me and Rebecca Brege, Corporate Controller, at rebecca.brege@mihin.org.

Thank you,

